

**TOWN OF OCONOMOWOC BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
March 1, 2010**

Chairman Robert Hultquist called the meeting to order at 6:00 PM. Those in attendance included Supervisors Husak, Koepke, Wiemer, and Roelandts. Also in attendance were Administrator/Planner Herrmann, Highway Superintendent Salzman, Police Chief Wallis, Lt. Paar, and Clerk/Treasurer Lesser.

All those present stood to recite the Pledge of Allegiance.

Supervisor Roelandts made a motion to approve the February 15, 2010 regular Board meeting and February 23, 2010 Special Board meeting minutes. Supervisor Wiemer seconded the motion. Motion carried unanimously.

Chairman Hultquist asked if there was any correspondence, Clerk/Treasurer Lesser indicated that she had received an email from Barb Pinter and proceeded to read it. In the letter Barb Pinter conveyed her displeasure of the Board not adopting the lighting ordinance and that they were possibly making changes to the submitted draft.

**Comments from the Floor on Agenda items or any other items:** Carol Uebelacher requested that the Town of Oconomowoc offer the Town ordinance book on the web-site and presented information to the Board indicating all the municipalities within Waukesha County who provide this service to their residents. Carol Uebelacher also indicated that she has the ordinance book copied to a PDF file and would be more than happy to give a copy to the Town.

**SPECIAL BUSINESS:**

**1. Introduction of new Deputy Treasurer to Town Board:** Administrator/Planner introduced the new Town Deputy Treasurer Courtney Hildebrandt to the Board. Each Town Official in turn introduced themselves along with their title.

**OLD BUSINESS:**

**1. Consider and Act on Ordinance/Resolution on after-the-fact Permit Fees:** The ordinance would increase the late fees for obtaining a building permit after the fact from a double fee to a quadruple fee. Supervisor Wiemer made a motion to approve the ordinance of increasing after the fact fees for building permits from double fees to quadruple fees. Supervisor Roelandts seconded the motion. Supervisor Koepke explained that he contacted Inspector Sindorf and discussed the issue and found that it's not a big problem and that it wouldn't be for the average home owner who didn't realize they needed a permit but for the contractor's who know permits are needed and fail to obtain them. Motion carried unanimously.

**2. Consider and Act on proposed Lighting Ordinance:** Administrator/Planner Herrmann recommends that the Board table acting on the lighting ordinance due to the letter received from Barb Pinter. Herrmann also stated that he would like to discuss with Attorney Chapman the points brought up by Ms. Pinter. Chairman Hultquist asked that this item be placed on the March 15<sup>th</sup> agenda.

**NEW BUSINESS:**

**1. Consider and Act on Engineer for Monterey Dam and Bridge Work:** Administrator/Planner Herrmann supplied a list of design engineers that was being recommended by Mark Mickelson of Yaggy Colby Associates. Chairman Hultquist requested that the Board authorize Administrator/Planner Herrmann to choose the design firm after speaking with the candidate firms from the list and obtaining the firm that will complete the project for the desired amount. It was noted that Chairman Hultquist will be involved with the decision making and anyone else that is interested is more than welcome to be a part of it. The Town is running out of time to complete this portion of the project. Supervisor Koepke made a motion to allow Administrator/Planner Herrmann to work with Chairman Hultquist on obtaining the bridge and dam engineer design firm. Supervisor Roelandts seconded the motion. Motion carried unanimously.

**2. Consider and Act on Special Event License for Lake Country Biker Party to be held at Okauchee Lions Park on July 17, 2010 from 2 PM to 10 PM:** Supervisor Roelandts made a motion to approve the special event license. Supervisor Husak seconded the motion. Motion carried unanimously.

**3. Chairman Hultquist:** Informed the Board that he drafted a bill for Representative Kleefisch which would remove the requirement of a Board member having to sit on a committee, that a resident who was qualified could be approved by the Board and act as the representative instead. Representative Keelfisch stated that it was proposed on the floor of the legislature, he felt that it would pass but will take some time.

#### 4. Supervisor Reports

a. **John Koepke:** As the Board representative for the Mapleton Community Center rehabilitation committee, Supervisor Koepke was wondering who and when would a meeting be set up for the new committee to meet and start working on the issues. Administrator/Planner Herrmann stated that he will set up the meeting and contact the members. Supervisor Koepke also stated that the Agricultural Enterprise Area application was submitted to the State last week, and thanked Herrmann for his help in getting the application completed.

b. **Brian Wiemer:** Supervisor Wiemer stated that he was wondering if he could be removed from the Okauchee Lake Management District Board and maybe be placed on the Lac La Belle Lake Management District Board. Wiemer stated that he has work conflicts with the OLMD meetings and is unable to attend, but is available for the LLBLMD meetings.

c. **Janis Husak-Nothing**

d. **John Roelandts-Nothing**

#### 5. Attorney Chapman-Nothing

6. **Highway Superintendent Salzman:** Superintendent Salzman informed the Board that they have extra salt due to the contract and that the Town will be storing the excess salt with the Town of Ixonia as they have done in the past. The Town's work out a deal for the storage costs by paying them with 20 Ton of salt.

#### 7. Police Chief Wallis

a. **Consider and Act on Applying for a Grant from State of Wisconsin for the T.R.A.C.S Program-Traffic & Criminal Software:** Lt. Paar informed the Board that the T.R.A.C.'s program is the way the State would like all traffic and accident issues handled, and that this will be the way they will be going with each municipality by 2011. Lt. Paar stated that there is grant money available to help defray the costs of setting up the new system, but like most programs they won't be around for long. At this time the grant program is paying 80% of the cost and the Town would be responsible for 20% of the cost. The cost of the program is \$19,7503.84 and the Town would be responsible for 20% of that. Lt. Paar explained that this program will eliminate the hand written reports and the transcribing of them. The officer would be able to record everything either at the scene of the accident or during the traffic stop. The computers in the squads would also have printers and accident reports would be available at the scene rather than having to have the people involved waiting a few days for them to be transcribed. The training for the system would be in April or early May. The Village of Mukwonago is writing the grant and they need to know by March 12<sup>th</sup> which municipalities will be involved. It was asked as to when the Town would have to pay the 20%, and Lt. Paar responded that the money would be needed in May when the equipment gets purchased. Supervisor Husak made a motion to approve entering into the grant process for the T.R.A.C.'s program. Supervisor Roelandts seconded the motion. Motion carried unanimously.

8. **Administrator/Planner Herrmann:** Administrator/Planner Herrmann stated that the Village of Lac La Belle has already started the process for the grant that would help with the stream restoration. Herrmann also stated that he would have information for the Board at the March 15<sup>th</sup> meeting pertaining to this project.

#### 9. Clerk/Treasurer Lesser

a. **Consider and Act on Combination Class B Retail License application for LT Lava-Lori Steiner, Agent:** Supervisor Husak made a motion to approve the Combination Class B Retail license for LT LAVA, LLC. Supervisor Koepke seconded the motion. Motion carried unanimously.

b. **Consider and Act on Operator License applications for Pamela Averkamp, Sarah Hyler, Ashlee Janecke, Thomas Golemgieski, and Michael Boettner:** Supervisor Husak made a motion to approve the submitted operator licenses. Supervisor Wiemer seconded the motion. Motion carried unanimously.

c. **Consider and Act on request from Clerk/Treasurer Lesser to attend UW-Green Bay Outreach class "Creative Budgeting Ideas" in Madison on April 28, 2010:** Supervisor Husak made a motion to approve Clerk/Treasurer to attend the Creative Budgeting Ideas class in April. Supervisor Koepke seconded the motion. Motion carried unanimously.

10. **Approve Vouchers and Checks:** Supervisor Wiemer made a motion to approve the voucher and checks per Administrator/Planner Herrmann's approval. Supervisor Koepke seconded the motion. Motion carried unanimously.

11. **Adjourn:** Supervisor Roelandts made a motion to adjourn at 6:45 PM. Supervisor Husak seconded the motion. Motion carried unanimously.

Respectfully submitted,

Jo Ann Lesser, WCMC  
Clerk/Treasurer